

## RECORD OF DECISION BY CITY MAYOR OR INDIVIDUAL EXECUTIVE MEMBER

1.	<b>DECISION TITLE</b>	Re-procurement of Social Welfare Advice
2.	<b>DECLARATIONS OF INTEREST</b>	None
3.	<b>DATE OF DECISION</b>	22 <sup>nd</sup> December 2017
4.	<b>DECISION MAKER</b>	Assistant City Mayor for Neighbourhood Services
5.	<b>DECISION TAKEN</b>	<p>(1) Re-procurement of Social Welfare Advice based upon Option 3 in the attached report.</p> <ul style="list-style-type: none"> <li>▪ Main proposal included procuring service provision of advice through four Voluntary and Community Sector contracts and the retention of a specialist welfare benefit advice service within the Council.</li> <li>▪ Lot 1 – Assessment and referral gateway and the provision of general advice.</li> <li>▪ Lot 2 – Specialist Debt Advice</li> <li>▪ Lot 3 – Specialist Housing Advice</li> <li>▪ Lot 4 – Specialist Employment Advice</li> <li>▪ Specialist Welfare Benefit Advice – Council provision</li> </ul> <p>2) Full details of the proposals are included in the attached Executive Report.</p>
6.	<b>REASON FOR DECISION</b>	The Council wants to ensure the continued provision of an robust advice service across the city. Following public consultation, the future advice service provision has been remodelled to respond to, and meet, the changing needs of clients.
7.	<b>a) KEY DECISION Y/N?</b> b) If yes, was it published 5 clear days in advance? y/n	a) Yes b) Yes
8.	<b>OPTIONS CONSIDERED</b>	<p><b>Option 1</b> - Partnership with a lead provider, with the inclusion of the Council's Welfare Rights Service.</p> <p><b>Option 2</b> - Partnership with a lead provider, with the Welfare Rights Service being retained in the Council.</p> <p><b>Option 3</b> – Procurement of advice through 4 VCS contracts and the retention of a specialist welfare benefit advice service within the Council.</p>
9.	<b>DEADLINE FOR CALL-IN</b> <ul style="list-style-type: none"> <li>• 5 Members of a Scrutiny Commission or any 5 Councillors can ask for the decision to be called-in.</li> <li>• Notification of Call-In with reasons</li> </ul>	4 <sup>th</sup> January 2018

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	must be made to the Monitoring Officer	
10.	<b>SIGNATURE OF DECISION MAKER</b> (City Mayor or where delegated by the City Mayor, name of Executive Member)	